

Tuesday, 16 March 2021

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CABINET

You are summoned to a meeting of the Cabinet to be held remotely, via Cisco Webex on
Wednesday, 24 March 2021 at 2.00 pm.



Giles Hughes
Chief Executive

To: Members of the Cabinet

Councillor Michele Mead (Leader), Councillor Alaa Al-Yousuf, Councillor Richard Bishop, Councillor Jill Bull, Councillor Mike Cahill, Councillor Andrew Coles, Councillor Julian Cooper, Councillor Derek Cotterill, Councillor Suzi Coul, Councillor Merilyn Davies, Councillor Harry Eaglestone, Councillor Duncan Enright, Councillor Hilary Fenton, Councillor Ted Fenton, Councillor Andy Graham, Councillor Jeff Haine, Councillor David Harvey, Councillor Gill Hill, Councillor Dan Levy, Councillor Norman MacRae MBE, Councillor Martin McBride, Councillor Toby Morris, Councillor Elizabeth Poskitt, Councillor Alex Postan, Councillor Carl Rylett and Councillor Geoff Saul(Deputy Leader)

Due to the current social distancing requirements and guidance relating to Coronavirus Regulations 2020 – Part 3 – Modification of meetings and public access requirements this meeting will be conducted remotely using Cisco Webex.

Members of the public will be able to follow the proceedings through a broadcast on [West Oxfordshire District Council Facebook account](#) (You do not need a Facebook account for this).

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the start of the meeting.

AGENDA

1. **Notice of Decisions**
To receive notice of the decisions taken at the meeting held on Wednesday 17 February 2021
2. **Apologies for Absence**
3. **Declarations of Interest**
To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Codes of Conduct, and any from Officers.
4. **Participation of the Public**
Purpose:
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Receipt of Announcements**
Purpose:
To receive any announcements from the Leader of the Council or Members of the Cabinet.
6. **Local Nature Reserve: Woodstock Water Meadows (Pages 7 - 12)**
Purpose:
To consider a request from Woodstock Town Council to delegate to them the power to declare a Local Nature Reserve at Woodstock Water Meadows.
Recommendation:
That authority is delegated to Woodstock Town Council to declare Local Nature Reserves on their land within their ownership and management within their administrative boundaries only, including Woodstock Water Meadows.
7. **East Chipping Norton Supplementary Planning Document (Pages 13 - 158)**
Purpose:
To agree that the draft East Chipping Norton Development Framework Supplementary Planning Document (SPD) is published for the purposes of an eight-week public consultation.
Recommendation:
That the Draft East Chipping Norton Development Framework Supplementary Planning Document (SPD) attached at Annex A is published for an eight-week period of public consultation.
8. **Joint Tourism Service (report of the Business Manager - Localities) (Pages 159 - 192)**
Purpose:
To review the work and impact of the tourism activity carried out by the Council including the Cotswolds Tourism Destination Management Organisation and The Visitor

Information Centres and the role they play in supporting the local Visitor Economy.

Recommendation:

- (a) That a joint Advisory Board be established with partners to provide stronger governance over the activities of the Cotswold Destination Management Organisation;
- (b) That the officers supporting the Advisory Board be requested to:
 - (i) Refresh the Destination Management plan;
 - (ii) Develop a range of key performance indicators to monitor impact;
 - (iii) Build on the Action Plan to prepare a programme of work to support the Green Economy, Recovery and Sustainable Tourism;
 - (iv) Prepare a Communication Strategy; and
 - (v) Review the DMO business member levels and funding structure;
- (c) That the dedicated face-to-face Visitor Information Services do not re-open and that appropriate budget is directed to businesses to support their transition to digital services; and
- (d) That an annual report be presented to the Economic and Social Overview and Scrutiny Committee and Cabinet on the state of the Visitor Economy and update on delivery against Corporate Priorities.

9. **Financial and Service Performance Report 2020/2021 Quarter Three (Report of the Chief Executive - copy attached) (Pages 193 - 244)**

Purpose:

To provide details of the Council's operational and financial performance at the end of 2020-21 Quarter three (Q3), and enables Councillors to assess financial and operational performance and gain assurance on progress towards achieving the Council's priorities.

Recommendation:

That the 2020-21 Q3 financial and service performance be noted.

10. **2021/22 Community Revenue Grants (Report of the Community Well Being Manager - copy attached) (Pages 245 - 264)**

Purpose:

To approve Community Revenue Grant awards for 2021/22 and approve the distribution of remaining funds for 2020/21.

Recommendation:

- a) That Cabinet approves the recommended Community Revenue Grant awards for 2021/22 as detailed in Annex I; and
- b) That the remaining £5,081 in the 2020/21 Community Revenue Grants budget, be distributed, as required, to the originally awarded bodies.

11. **Planned Expenditure of the Homelessness Prevention Grant 2021/22 (Report of the Group Manger for Resident Services - copy attached) (Pages 265 - 276)**

Purpose:

To consider the planned expenditure of the Homelessness Prevention Grant for 2021/22

and the Emergency Accommodation Allocation April to June 2021.

Recommendation:

- (a) That the expenditure detailed within paragraphs 2.4 and 2.5 of this report be approved;
- (b) That, subject to a successful bid for RS14 funding, the allocation of spending as set out in 2.15 be approved; and
- (c) That the Housing Manager be authorised, following consultation with the Cabinet Member for Housing and Homelessness, to approve any amendments to these allocations, subject to compliance with ring-fenced grant conditions.

12. **Oxfordshire Electric Vehicle Infrastructure Strategy (Report of the Climate Change Manager - copy attached) (Pages 277 - 372)**

Purpose:

To set out the benefits of the Oxfordshire Electric Vehicle Infrastructure Strategy (OEVIS) and seek a decision to adopt the Strategy.

Recommendation:

That Cabinet adopts the Strategy attached in Annex I which demonstrates a strong commitment to low-carbon transport and will help meet strategic objectives set out in the District Councils Climate Change Strategy 2021 - 2025.

13. **Oxfordshire Domestic Abuse Service - Extension of Contract (Report of the Community Wellbeing Manager - copy attached) (Pages 373 - 380)**

Purpose:

To consider continuation funding for 2 years for the co-commissioned countywide Domestic Abuse support service contract managed by Oxfordshire County Council

Recommendation:

- a) That the report be noted; and
- b) That the Council agrees to continue to contribute to the Countywide Domestic Abuse contract for a further 2 years

14. **Exclusion of Public and Press**

In view of the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, (information relating to the financial or business affairs of any particular person) the public be excluded from the meeting for the remaining item/s of business.

15. **Unit 13 Talisman Business Centre, Bicester (Report of the Senior Estates Officer - copy attached) (Pages 381 - 388)**

Purpose:

To seek approval for the Council to grant a lease of Unit 13, Talisman Business Centre, Bicester on the terms contained in the report.

Recommendation:

That approval be granted for a lease of Unit 13, Talisman Business Centre, Bicester on the terms contained in the report.

16. **Request for Funding - Garden Village Design Works (Report of the Chief Executive - copy attached) (Pages 389 - 394)**

Purpose:

To consider the forward funding of design works for the access roundabout and underpass to the Garden Village Science Park to integrate with Oxfordshire County Council Housing Improvement Fund (HIF) A40 improvement works.

Recommendation:

- (a) That, in the absence of any other external funding sources, the forward funding of design works for the access roundabout and underpass to the Garden Village with A40 improvement works be supported in principle, subject to repayment of the funds by developers via the Section 106 Agreement for the Garden Village;
- (b) That the Chief Executive be authorised, following consultation with the Leader and Cabinet Member for Resources and the Chief Finance Officer; to approve the final terms of the funding agreement; and
- (c) That up to £440,000 of funds from the Housing and Planning Delivery Grant reserve be allocated to provide this forward funding on the understanding that the Council's share will be substantially lower, and ultimately repaid.

(END)